



Administrator of The Year Nomination Form

State:		
Award:	Administrator or Official (Delete category not needed)	
Name:		
High resolution jpeg (at least 1MB) emailed separately to the Secretary		
<p>The nomination will be assessed against, but not limited to, the impact the nominee has had on the following areas within the sport for the previous calendar year:</p> <ul style="list-style-type: none"> ● Membership/Participation ● Financial ● Sustainability ● Leadership & Planning ● Competition ● Member Communications ● Teamwork ● Compliance ● Technical <p><i>Note: the nomination does not have to cover all areas listed above.</i></p> <p>Listed over the page are some notes that may guide you in completing the nomination form.</p>		
Name and contact email of person completing this form (in case additional information or clarification is needed):		

Outline the Nominee's Contribution to Masters Athletics:

To convert PDF file to Word Document , download pdf. Open pdf file in Word then Enable Editing
Hand written forms will not be accepted.

Completed nomination forms are to be emailed to the AMA Secretary
(secretary@australianmastersathletics.org.au) by 31 January each year.

Questions to assist completing the nomination form.

Note: This information is here as a guide, you do not need to answer them directly.

Administrator - Communication skills with committee and community, focus on athletic community requirements, organisation skills, innovation, flexible attitude. ● Increase membership

How did nominee participate in increasing Masters membership? ●

Team player

How is the nominee an exceptional team player (explain)?

- Collaboration

How did the nominee contribute in organising events, or bring a new event together for members?

- Communication

Did the nominee correspond by email, phone with group/s to co- ordinate a project, set up an AGM, Awards events, etc?

- Leadership, Management & Planning

Did the nominee lead by example managing/planning an event with several volunteers, allocating them to their assigned tasks?

Official - Integrity, technical accuracy, clear communication skills, consistency, safety, respect, responsibility, fairness.

- Participation
- Competition
- Technical
- Sustainability
- Compliance